

Using a Recruitment Agency FAQs

Q: Do I have to pay to register with Aspire Jobs?

A: No, registering for work with us is completely free. It's actually illegal for a recruitment agency to charge you a fee.

Q: How do I register with Aspire Jobs?

A: You can register with Aspire by submitting your CV or giving us a call. We always screen our applicants to ensure that we can help you and also we don't want to build up your hope if we can't. Remember we will always be honest with you. When we arrange to meet you in person we will try to do it at a time and place that's convenient for you.

Q: What information do I need to bring with me when I come to meet you?

A: CV (If applicable)

NI Number

Identification which can include:

- Passport
- Full Birth Certificate
- NI Card
- P60/P45
- Any documentation with your full NI number

Name, address and telephone numbers of two references

Proof of any qualifications

Q: Will you contact me before submitting my CV to client?

A: It is our company policy to discuss all job opportunities with candidates before sending details to our clients. However if it is difficult to contact you and we are under a time restraint we will send your CV but the client would be made aware we had not spoken to you.

Q: Should I show temp work on my CV?

You should endeavour to cover all periods of employment and unemployment, with dates for further details see our advice section for further information.

Q: I notice one of your links isn't working whom should I inform?

A: Please email talk2us@aspirejobs.co.uk